

Policies - Insurance Requirements

As stated in the lease agreement, the Kentucky State Fair Board, the governing body of the Kentucky Exposition Center, requires that all lessees provide general liability insurance issued by a company acceptable to the Fair Board or its designee, insuring both the lessee and the facility with the appropriate policy limits (typically \$1,000,000.00 per occurrence - plus such additional coverage as may be required by the Fair Board) to insure against claims or damages.

All lessees are required to submit a "Certificate of Insurance" reflecting the required coverage no later than 30 days prior to the first move-in day of each event as listed in the contract. The "Certificate of Insurance" must include the following:

- All move-in, show and move-out dates
- Minimum dollar amount of coverage as listed in Section 9 of the contract (typically \$1,000,000.00)
- The "Kentucky State Fair Board" must be listed as the additional insured

If you or your insurance company has any questions regarding these requirements, please contact the Kentucky Exposition Center Bookings Department at (502) 367-5171.